



Sagamok Anishnawbek

P.O. Box 610
Massey, Ontario, Canada
P0P 1P0

Telephone (705) 865-2421
Fax (705) 865-3307
www.sagamok.ca

EMPLOYMENT OPPORTUNITY **Family Wellness Worker** **Permanent**

Job Summary:

The Family Wellness Worker will work collaboratively to engage children, youth and families; provide secondary and tertiary prevention programming to assist families enhance and strengthen their parenting, and assist youth successfully transition to independence and develop/enhance other life skills to build stronger families and communities. The Family Wellness Worker functions as a member of an interdisciplinary team under the direction of the Children & Youth Program Manager.

Duties and Responsibilities:

- Contribute to the development of secondary and tertiary prevention and case management policies and procedures in collaboration with Community Wellness Management Team and other relevant partners.
- Critically analyze, monitor, and evaluate programs and activities.
- Participate in and support program evaluation processes.
- Participate in the provision of afterhours/on-call services as assigned (rotational on-call system).
- The position requires an adjusted work schedule; incumbent will be required to work evenings and weekends in order to provide services when families and youth are available.
- Collaborate on the planning and implementation of a variety of community events to promote personal, family and community wellness.
- Maintain clear, concise and accurate client records in compliance with relevant case management and administrative policies and procedures as they apply to the position.
- Work collaboratively with referring agencies to identify at risk families and youth and their needs.
- Develop program logic models and activity proposals for management approval.
- Assess family strengths and challenges and define areas where change is required.
- Become certified in a variety of evidence/curriculum-based program training and implement these programs in response to identified needs.
- Develop, implement and evaluate secondary and tertiary prevention programs where gaps exist.
- Develop and maintain knowledge of internal and external community resources, service providers, groups and programs that could be of benefit to families and youth.
- Work with the family and youth to develop wellness plans that are concrete, attainable and relevant to concerns that led to referral to the program.
- Ensure regular contact and follow up on all activities contained within wellness plans.
- Other duties within the scope of work as required.

Qualifications/Terms & Conditions:

1. Preference for university degree in human services.
2. Minimum requirement is college diploma in human services.
3. Minimum of two (2) years direct service with children, families and groups.
4. Successful completion of a college or university research or evaluation course will be considered a definite asset.
5. Member of, or willingness to register with, the Ontario College of Social Workers and Social Service Workers.
6. Life Skills Coaching Certificate an asset.
7. Knowledge of and respect for Anishnawbek values, teachings, culture, and traditions is of critical importance.
8. Ability to understand and speak Ojibwe will be considered a definite asset.
9. Proficient in Microsoft Word, Excel, PowerPoint, internet and email software/s, and use of on-line learning resources.
10. Proficient in oral and written communication skills
11. WHMIS, Health & Safety in the Workplace, Valid CPR/First Aid Certificate
12. Valid within 6 months criminal records check/Vulnerable Sector-CPIC

Interested applicants **MUST** submit:

1. a cover letter
2. resume
3. photocopies of certificates/diploma/degree from a post-secondary institution, and
4. three references (preferably 3 recent employment references from a direct supervisor/manager or 2 recent employment references from a direct supervisor/manager and one [1] character reference):

Attn: Hiring Committee, c/o Human Resources
Sagamok Anishnawbek, P.O. Box 610, Massey, Ontario, P0P 1P0
Fax: (705) 865-3307
Email: toulouse_marla@sagamok.ca

By: **Friday October 13, 2017 4:00 p.m.**

Late or incomplete applications will not be considered. We appreciate your interest, however, only those selected for an interview will be contacted.

Preference will be given to Aboriginal people.