



Wahnapiatae First Nation

259 Taighwenini Trail Road
Capreol ON P0M 1H0

Phone: (705) 858-0610

Fax: (705) 858-5570

www.wahnapiataefirstnation.com

INTERNAL / EXTERNAL - JOB POSTING

JOB TITLE: Health Director

REPORTS TO: Executive Director

LOCATION: Wahnapiatae First Nation

DATE PREPARED: November 27, 2018

Role Overview

The Health Director in conjunction with the Executive Director facilitates WFN agreements with partner funders and oversees the coordination and delivery of a range of home and community-based holistic health programs and services while integrating traditional culture as a strategic method in promoting and supporting a healthier community. The Health Director oversees the health programs and services at both administrative and consultative levels. This position requires being able to work with staff and be connected to the community's feedback to be able monitor and track the health needs of the community while accessing the appropriate funding to create and sustain programming to meet those needs.

Scope of Work

The Health Director is responsible for the implementation and creation of programs as well as the administration of funders programs. Reporting is part of the Health Director's responsibility as well as supervising the staff and programs. This position also requires a high level of decision-making regarding guidelines and government and band policies that not only meet the community's needs; they also meet the criteria of funding agencies and programs. The Health Director has a background knowledge in holistic health, administrative business processes and the WFN community and Ojibway culture.

Qualifications

The Health Director is both administrative and consultative that requires:

- Minimum Bachelor's Degree in Health or Humanities field or equivalent minimum of 5 years related work experience
- Business Administration Accounting Diploma or equivalent experience
- Protecting Personal Information Certificate
- Clear Criminal Reference Check
- Ability to travel and have a reliable vehicle
- Valid Ontario Class "G" Driver's Licence

Professional Abilities

The Health Director must have:

- knowledge or awareness of a wide range of health issues specific to First Nations
- knowledge of budgets and making decisions for allocating funds
- ability to work efficiently with information technology
- ability to work with clients in a professional helping relationship
- ability to understand agreements and organize programs according to guidelines
- ability to keep client and WFN information confidential
- research and access a wide range of social and health services for clients
- provide conflict resolution and supervision for staff
- provide crisis intervention and refer to appropriate social or health services

CLOSING DATE: Tuesday, December 11, 2018 at 4:30 pm

Please forward your cover letter, resume and three (3) work references by fax, email or regular mail to:

Leila Roque, Administrative Professional
Wahnapiatae First Nation, 259 Taighwenini Trail Road, Capreol ON P0M 1H0

leila.roque@wahnapiataefn.com