



# Wahnapiatae First Nation

259 TAIGHWENINI TRAIL  
CAPREOL ONTARIO P0M 1H0

Phone: (705) 858-0610 Fax: (705) 858-5570

[www.wahnapiataefirstnation.com](http://www.wahnapiataefirstnation.com)

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## JOB POSTING

**JOB TITLE:** Band Representative

**LOCATION:** Wahnapiatae First Nation

**REPORTS TO:** Social Services Director

**TERM:** Full-Time, Permanent

**STARTING SALARY:** \$35.96 per hour

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### NATURE AND SCOPE OF POSITION

Under the direct supervision of the Social Services Director the Band Representative will advocate and represent registered and affiliated First Nation members that are involved with any and all Child Welfare Agencies throughout Canada. The object of this position is to ensure that any notification from Child Welfare Agencies is responded to within its mandated timeframe. To ensure that all of the members of Wahnapiatae First Nation have a Band representative present or available when dealing with all Child Welfare Agencies, as per the Child and Youth Family Services Act in Ontario and notification from other Provinces.

### SPECIFIC RESPONSIBILITIES

- Work alongside the Child Welfare agency to provide Band Representatives to members and their family.
- Band Representatives deliver support services and programs through a Prevention focused model
- Provide administrative duties to maintain up to date files
- Must be reliable and ensure confidentiality
- Coordinate and present prevention programs/workshops to the members on and off reserve
- Interacts with clients on a continuous basis
- Maintains up-to-date documentation of client contact consistent with agency policies and standards.
- Ensure the rights of clients are respected and protected in accordance with the CYFSA
- Attend court proceedings with clients while representing Wahnapiatae First Nation
- Provide advocacy to Wahnapiatae First Nation members
- Perform other duties as required by the Band Representatives

### QUALIFICATIONS

- Minimum of 3 years experience in the Child Welfare Field.

- Social Work Degree/Diploma or related.
- Experience working with First Nation people.
- Working knowledge of Customary Care.
- Fully understand the CYFSA.
- Knowledge of our community and its practices.
- Knowledge of the history of Child Welfare as it pertains to Aboriginal communities.
- Strong verbal and written skills.
- Able to sit and participate on the Child Wellbeing Working Group board to be a part of developing the new laws that will affect First Nation Children.
- Experience developing detailed plans and critical path timelines as well as managing.
- Be able to meet all timelines as needed to meet child welfare legislation.
- Analytical and problem-solving skills.
- Must have a valid G-class driver's license.

### **WORKING CONDITIONS**

- Work is performed in person, and work environments include office settings, client homes, and other support and service locations.
- Travel to provide transportation to support and services is required.

### **HOW TO APPLY**

Please forward your cover letter, resume, and three (3) work references by email to [recruitment@wahnapiataefn.com](mailto:recruitment@wahnapiataefn.com)

*Anishinabek and First Nation members are encouraged to apply.  
We thank all applicants for their interest, however, only those interviewed will be contacted.*