



NORMAN RECOLLET HEALTH CENTRE
Policies and Procedures Manual



Home and Community Care Program
Nature of Program Policy

Category: Scope of Service	Subject: Nature of Program	Policy Number: 1.1
Reviewed by: Health Director:	Date Approved by C&C: March 30, 2023 By BCM # WFN 22/23-03-477	Next Revision:
Date Effective: March 30, 2023	Date Revised:	Page: 1 of 2

1. Purpose

The Home and Community Care Program (HCCP) defines the components and the nature of the services rendered and will describe how services are reflective of the needs of clients.

2. Policy Statement

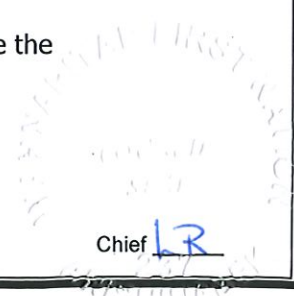
Mandatory Services

Mandatory programs are those programs and services that have a direct impact on the health and safety of community members. They have a strong clinical component and require that health staff have certain credentials/certification/licensing, and meet practice standards, to ensure quality client care is provided. In the case of Home and Community Care (HCC), this means that nursing and case management must be delivered by Registered Nurses (RNs). Where Registered Practical Nurses (RPNs) are involved in delivering HCC series they must be supervised by an RN.

Essential Services

The Norman Recollet Home and Community Care Program is comprised of essential service elements and supportive service elements. However, only the essential service elements are considered mandatory, as the funding formula was based on the delivery of the following nine essential service elements:

- A structured client assessment process that includes ongoing reassessment and determined client needs and service allocation.
- A managed care process that incorporates case management, referrals and service linkages to existing services provided both on and off reserve.
- Home care nursing services that include direct service delivery as well as supervision and teaching of personnel providing personal care services
- Home support services: personal care and home management, that are determined by the client assessment and care plan and that do not duplicate, but enhance the existing Assisted Living Program
- In-home respite care
- Program management including professional supervision/consultation to ensure the program is delivered in a safe and effective manner.



- Established linkages with other professional and social services that may include coordinated assessment processes, referral protocols, discharge planning and service links with such providers as hospitals, physicians, respite, and therapeutic services.
- Access to specialized medical equipment, supplies and specialized pharmaceuticals to provide home and community care.
- A system of record keeping and data collection to carry out program monitoring, ongoing planning, reporting and evaluation activities.

Supportive Services Elements

The NRHCCP Supportive Service Elements include:

- Facilitation and linkages for rehabilitation and therapy services
- Respite care
- Medication Management
- Meal programs
- Phlebotomy (blood work)
- Wound Care
- OTN: Connect with specialists from home
- Mental health home-based services for long-term psychiatric clients and clients experiencing mental or emotional illness
- Support services to maintain independent living (assistance with special transportation needs, grocery shopping, accessing specialized services and interpretive services)
- Home-based palliative care
- Social services directly related to continuing care issues
- Specialized health promotion, wellness and fitness

3. Relevant Documents

Ontario First Nation and Inuit Home and Community Care Nursing Policy and Procedure Manual 2022 (p.23-25)

